

WV Adopt-A-Spot

Name Change on Recognition Sign Form

Complete this form and take it to the Department of Transportation County Garage. If you would like a name change on your sign, you should submit this form when you renew your two year contract.

I.D. Number (required)	
Organization	County
Contact Person	Has contact person changed? Yes ___No___
Address	Day Phone
City	Evening Phone
State	E-mail
Zip	FAX

Location of Adopted Spot

Route Number or Road Name	
Route Number or Road Name of Nearest Intersection	For Office Use Only MP
Distance from Nearest Intersection	

New Name to Appear on Recognition Sign

Take completed form to DOT garage. This form must be on file before your signs can be ordered.

*****ONLY ONE GROUP OR INDIVIDUAL NAME PER SIGN*****

MAXIMUM 18 LETTERS PER LINE INCLUDING SPACES BETWEEN WORDS. MAXIMUM LINES IS TWO. MESSAGES ARE NOT PERMITTED. ONLY STANDARD ABBREVIATIONS MAY BE USED. NAMES OF BUSINESSES, ORGANIZATIONS, FAMILIES OR INDIVIDUALS MAY BE USED.

AUTHORIZED CONTACT SIGNATURE: _____ DATE: _____

DOH COUNTY APPROVAL	DATE	DEP Approval	Date
DOH DISTRICT APPROVAL	DATE	DATE	