WEST VIRGINIA DEPARTMENT OF
ENVIRONMENTAL PROTECTION
DIVISION OF AIR QUALITY
601 57th Street, SE
Charleston, WV 25304
(304) 926-0475
www.wvdep.org/daq

TITLE V PERMIT REVISION APPLICATION

PLEASE CHECK TYPE OF TITLE V PERMIT REVISION:	TITLE V PERMIT NUMBER:
☐ ADMINISTRATIVE AMENDMENT ☐ MINOR MODIFICATION ☐ SIGNIFICANT MODIFICATION ☐ OFF-PERMIT CHANGE ☐ OPERATIONAL FLEXIBILITY [502(B)(10) CHANGES] ☐ REOPENING	**R30-** _____ WHEN DID OR WHEN WILL THE CHANGES OCCUR? MM/DD/YYYY SIC CODES: PRIMARY: SECONDARY:

Refer to "Title V Revision Guidance" (Appendix A, "Title V Permit Revision Flowchart"), for type of revision, and to Section 7 of this Application for Application Completeness and Ability to Operate information

Section 1: General Information

a. Name of Applicant ***(As registered with the WV Secretary of State's Office)*****:**	**b. Facility Name or Location:**

b. Contact Information		
Responsible Official:		Title:
Street or P.O. Box:		
City:	State:	Zip:
Telephone Number: ( ) -	Fax Number: ( ) -	E-mail:
Environmental Contact:		Title:
Street or P.O. Box:		
City:	State:	Zip:
Telephone Number: ( ) -	Fax Number: ( ) -	E-mail:
Application Preparer:		Title:
Company:		
Street or P.O. Box:		
City:	State:	Zip:
Telephone Number: ( ) -	Fax Number: ( ) -	E-mail:
Person to contact if we have questions regarding this Application:		

All of the required forms and additional information can be found under the Permitting Section of DAQ's website, or requested by phone.

Section 2: Revision Information

a. Description of Changes Associated with this Permit Revision

Provide a general description of changes to the facility.

b. Business Confidentiality Claims

Does this application include confidential information (per 45CSR31)? ☐ Yes ☐ No

If Yes, identify each segment of information on each page that is submitted as confidential, and provide justification for each segment claimed confidential, including the criteria under 45CSR§31-4.1, and in accordance with the DAQ's ***"PRECAUTIONARY NOTICE-CLAIMS OF CONFIDENTIALITY"*** guidance as **ATTACHMENT A.**

c. Provide a **Plot Plan(s**) if new emission points were added since latest revision, e.g. scaled map(s) and/or sketch(es) showing the location of the property on which the new/modified stationary source(s) is located as **ATTACHMENT B.** For instructions, refer to "***Plot Plan - Guidelines***"**.**

d. Provide a detailed **Process Flow Diagram(s)** if new emission points were added since latest revision, showing each new/modified process or emissions unit as **ATTACHMENT C.** Process Flow Diagrams should show all emission units, control equipment, emission points, and their relationships.

e. Emission Units Table

Fill out the **Emission Units Table** for new and/or modified equipment and provide it as **ATTACHMENT D**.

f. Emission Units Form(s)

For each new and/or modified emission unit(s) with applicable requirement(s) listed in the **Emission Units Table**, fill out and provide an **Emission Unit Form(s)** as **ATTACHMENT E**.

Are you in compliance with all facility-wide applicable requirements? ☐ Yes ☐ No

For each new and/or modified emission unit not in compliance with an applicable requirement, fill out a **Schedule of Compliance Form** as **ATTACHMENT F**.

g. Control Devices

For each new and/or modified control device listed in the **Emission Units Table**, fill out and provide an **Air Pollution Control Device Form(s)** as **ATTACHMENT G**.

For any control device that is required on an emission unit in order to meet a standard or limitation for which the potential pre-control device emissions of an applicable regulated air pollutant is greater than or equal to the Part 70 Major Source Threshold level, refer to the **Compliance Assurance Monitoring (CAM) Form(s)** for CAM applicability. If applicable, please check appropriate box in Section 3(a) below, fill out and provide these forms for each Pollutant Specific Emission Unit (PSEU) as **ATTACHMENT H**.

All of the required forms and additional information can be found under the Permitting Section of DAQ's website, or requested by phone.

Section 3: New Applicable Requirements

a. New Applicable Requirements Summary	
Mark all applicable requirements associated with the changes involved with this permit revision:	
☐ SIP	☐ FIP
☐ Minor source NSR (45CSR13)	☐ PSD (45CSR14)
☐ NESHAP (45CSR15)	☐ Nonattainment NSR (45CSR19)
☐ Section 111 NSPS (Subpart(s)_____)	☐ Section 112(d) MACT standards (Subpart(s)_____)
☐ Section 112(g) Case-by-case MACT	☐ 112(r) RMP
☐ Section 112(i) Early reduction of HAP	☐ Consumer/commercial prod. reqts., section 183(e)
☐ Section 129 Standards/Reqts.	☐ Stratospheric ozone (Title VI)
☐ Tank vessel reqt., section 183(f)	☐ Emissions cap 45CSR§30-2.6.1
☐ NAAQS, increments or visibility (temp. sources)	☐ 45CSR27 State enforceable only rule
☐ 45CSR4 State enforceable only rule	☐ Acid Rain (Title IV, 45CSR33)
☐ Emissions Trading and Banking (45CSR28)	☐ Compliance Assurance Monitoring (40CFR64)
☐ NO_x Budget Trading Program Non-EGUs (45CSR1)	☐ NO_x Budget Trading Program EGUs (45CSR26)

b. Non Applicability Determinations
List all requirements, which the source has determined not applicable to this permit revision and for which a permit shield is requested. The listing shall also include the rule citation and a rationale for the determination.
☐ **Permit Shield Requested** *(not applicable to Minor Modifications, Off-Permit Changes, or for Operational Flexibility)*
All of the required forms and additional information can be found under the Permitting Section of DAQ's website, or requested by phone.

c. Suggested Title V Draft Permit Language
Provide **Suggested Title V Draft Permit language** for the proposed Title V Permit revision (including all applicable requirements associated with the permit revision and any associated monitoring /recordkeeping/ reporting requirements), OR attach a marked up pages of current Title V Permit as **ATTACHMENT I**. Please include appropriate citations (Permit or Consent Order number, condition number and/or rule citation (e. g. 45CSR§7-4.1)) for those requirements being added / revised.

d. Active NSR Permits/Permit Determinations/Consent Orders Associated With This Permit Revision		
Permit or Consent Order Number	Date of Issuance	Permit/Consent Order Condition Number
	MM/DD/YYYY	
	/ /	
	/ /	

e. Inactive NSR Permits/Obsolete Permit or Consent Orders Conditions Associated With This Revision		
Permit Number	Date of Issuance	Permit/Consent Order Condition Number
	MM/DD/YYYY	
	/ /	
	/ /	

Section 4: Change in Potential Emissions

Pollutant	Change in Potential Emissions (+ or -), TPY	For Off-Permit Changes: Provide Total Aggregated Emissions Increase Since Last Permit/Modification

Provide **Supporting Emission Calculations/Estimations** as **ATTACHMENT J**.

All of the required forms and additional information can be found under the Permitting Section of DAQ's website, or requested by phone.

Section 5: Certification of Information

a. Certification For Use Of Minor Modification Procedures ***(Required Only for Minor Modification Requests)***

Note:	*This certification must be signed by a responsible official. Applications without a signed certification will be returned as incomplete. The criteria for allowing the use of Minor Modification Procedures are as follows:*

i. Proposed changes do not violate any applicable requirement;

ii. Proposed changes do not involve significant changes to existing monitoring, reporting, or recordkeeping requirements in the permit;

iii. Proposed changes do not require or change a case-by-case determination of an emission limitation or other standard, or a source-specific determination for temporary sources of ambient air quality impacts, or a visibility increment analysis;

iv. Proposed changes do not seek to establish or change a permit term or condition for which there is no underlying applicable requirement and which permit or condition has been used to avoid an applicable requirement to which the source would otherwise be subject (synthetic minor). Such terms and conditions include, but are not limited to a federally enforceable emissions cap used to avoid classification as a modification under any provision of Title I or any alternative emissions limit approved pursuant to regulations promulgated under § 112(j)(5) of the Clean Air Act;

v. Proposed changes do not involve preconstruction review under Title I of the Clean Air Act or 45CSR14 and 45CSR19;

vi. Proposed changes are not required under any rule of the Director to be processed as a significant modification;

Notwithstanding subparagraph 45CSR§30-6.5.a.1.A. (items i through vi above), minor permit modification procedures may be used for permit modifications involving the use of economic incentives, marketable permits, emissions trading, and other similar approaches, to the extent that such minor permit modification procedures are explicitly provided for in rules of the Director which are approved by the U.S. EPA as a part of the State Implementation Plan under the Clean Air Act, or which may be otherwise provided for in the Title V operating permit issued under 45CSR30.

Pursuant to 45CSR§30-6.5.a.2.C., the proposed modification contained herein meets the criteria for use of Minor permit modification procedures as set forth in Section 45CSR§30-6.5.a.1.A. The use of Minor permit modification procedures are hereby requested for processing of this application.

(Signed):	_____ *(Please use blue ink)*	Date:	_____ / _____ / _____ *(Please use blue ink)*
Named (typed):		Title:	

b.* Certification of Truth, Accuracy and Completeness and Certification of Compliance *(Required For All Revision Requests)	
Note:	*This Certification must be signed by a responsible official. Applications without a signed certification will be returned as incomplete.*

Certification of Truth, Accuracy and Completeness

I certify that I am a responsible official (as defined at 45CSR§30-2.38) and am accordingly authorized to make this submission on behalf of the owners or operators of the source described in this document and its attachments. I certify under penalty of law that I have personally examined and am familiar with the statements and information submitted in this document and all its attachments. Based on my inquiry of those individuals with primary responsibility for obtaining the information, I certify that the statements and information are to the best of my knowledge and belief true, accurate, and complete. I am aware that there are significant penalties for submitting false statements and information or omitting required statements and information, including the possibility of fine and/or imprisonment.

Compliance Certification

Except for requirements identified in the Title V Application for which compliance is not achieved, I, the undersigned hereby certify that, based on information and belief formed after reasonable inquiry, all air contaminant sources identified in this application are in compliance with all applicable requirements.

Responsible official (type or print)

Name:	Title:

Responsible official's signature:

Signature: _____ Signature Date: _____

(Please use blue ink) *(Please use blue ink)*

Section 6: Attachments

Note: Please check all applicable attachments included with this permit application:	
☐	ATTACHMENT A: Business Confidentiality Claims
☐	ATTACHMENT B: Plot Plan(s)
☐	ATTACHMENT C: Process Flow Diagram(s)
☐	ATTACHMENT D: Emission Units Table
☐	ATTACHMENT E: Emission Unit Form(s)
☐	ATTACHMENT F: Schedule of Compliance Form(s)
☐	ATTACHMENT G: Air Pollution Control Device Form(s)
☐	ATTACHMENT H: Compliance Assurance Monitoring Form(s)
☐	ATTACHMENT I: Suggested Title V Draft Permit Language
☐	ATTACHMENT J: Supporting Emission Calculations/Estimations

All of the required forms and additional information can be found under the Permitting Section of DAQ's website, or requested by phone.

Section 7: Application Completeness and Ability to Operate information for different types of Title V Permit revisions

(Refer to "Title V Revision Guidance" for more information)

Type of Revision	Application/Notification Requirements	Ability to Operate
Administrative Amendment	☐ Description of change ☐ Supplemental information (rationale) ☐ Certification of application and compliance (Section 5(b))	Upon submittal of the application
Minor Modification	☐ Description of change ☐ Associated change in emissions ☐ Sample Calculations/estimations for determining emissions ☐ List of new applicable requirements associated with changes ☐ List of R13/R14 permits associated with the changes ☐ Suggested draft permit language ☐ Certification for use of Minor Modification (Section 5(a)) ☐ Certification of application and compliance (Section 5(b)) ***No Permit Shield***	After seven (7) days from the submittal of the application, or upon issuance of the R13/R14 permit (if any), whichever is later
Significant Modification	☐ Description of change ☐ Associated change in emissions ☐ Sample Calculations/estimations for determining emissions ☐ List of R13/R14 permits associated with the changes ☐ List of new applicable requirements associated with changes ☐ Request for permit shield ☐ Updated drawings, plot plans, process flow diagrams, etc. ☐ Certification of application and compliance (Section 5(b))	Upon issuance of the modified Title V permit (if changes either conflict with, or are prohibited by existing Title V Permit terms/conditions), OR upon obtaining of proper R13/R14 Permit for first 12 months (if changes neither conflict with, nor are prohibited by existing Title V Permit terms/conditions)
Off-Permit Changes	☐ Notification/application to DAQ and U.S.E.P.A. within 2 business days of the change ☐ Description of the change ☐ The date on which the change will occur or has occurred ☐ Pollutants and amounts emitted ☐ Sample Calculations/estimations for determining emissions ☐ Any new applicable requirements that will apply to changes ☐ Certification of application and compliance (Section 5(b)) ***No Permit Shield***	After two (2) days from the submittal of the application
Operational Flexibility	☐ Notification/application submitted to DAQ and U.S.E.P.A. in advance (7 days prior to making changes) ☐ Description of the change ☐ The date on which the change is to occur ☐ Permit terms and conditions affected by the change ☐ Certification of application and compliance (Section 5(b)) ***No Permit Shield***	After seven (7) days from the submittal of the application/notification to DAQ and EPA
Reopening	☐ Description of change ☐ List of new applicable requirements associated with changes ☐ Suggested draft permit language ☐ Certification of application and compliance (Section 5(b))	Ability to operate is not reflected by the changes

All of the required forms and additional information can be found under the Permitting Section of DAQ's website, or requested by phone.