

WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION DIVISION OF AIR QUALITY

45CSR13, 45CSR14, AND 45CSR19 PERMIT FORMS

GENERAL INSTRUCTIONS

Enclosed are forms and related information to be used in completing an application for a WV Rule 13 (45CSR13) permit. The enclosed checklist lists all required information for an application to be deemed administratively complete.

Application forms are to be completed for any facility which emits the following regulated pollutants: Carbon Monoxide (CO), Lead, Nitrogen Oxides (NO_x), Particulate Matter (PM), Particulate Matter less than 10 microns (PM₁₀), Sulfur Dioxide (SO₂), and Volatile Organic Compounds (VOCs) not listed as Hazardous Air Pollutants (HAPs) or Toxic Air Pollutants (TAPs) in accordance with Section §112 of the Clean Air Act or Rule 45CSR27.

As of January 2, 2011, pursuant to actions taken by the USEPA, Greenhouse Gases (GHGs) became subject to regulations for the purposes of major New Source Review (NSR) permitting. Go to <http://www.dep.wv.gov/daq/permitting/Documents/PotentialMajorSourceApplicabilityofGHGs.pdf> for details.

If assistance is needed in selecting the appropriate form, call (304) 926-0475 and ask to speak to a member of the Permitting Staff.

Per WV Rule 22 (45CSR22) filed on May 6, 1991, a minimum fee of \$1,000 must be submitted for each 45CSR13 permit application or \$300 for each Class II administrative update application filed with the West Virginia Division of Air Quality. Other additional charges may apply, depending on the nature of the application as outlined in Section 3.4.b. of Regulation 22 and shown below:

NSPS Requirements (40CFR60)	\$1,000
NESHAPS or Toxic Air Pollutant Requirements (40CFR 61, 63 and 45CSR27)	\$2,500
PSD or Nonattainment Review (45CSR14 and 45CSR19):	
(1) New Major Sources or	\$10,000
(2) Major Modifications	\$ 5,000

For Class II administrative updates and relocation and temporary permits, the applicant must place a Class I legal advertisement at the time the application is submitted, as well as provide proof of notification of the county clerk.

It may be beneficial to you, the applicant, to contact the Secretary of State's Office at (304) 558-6000 and request from the Administrative Law Section a copy of 45CSR13, 45CSR22 and 45CSR31 (<http://www.state.wv.us/csr/>).

The application shall be submitted to the DAQ in triplicate. Please see the **Precautionary Notice — Claim of Confidentiality**, for information entitled to confidential treatment as provided by West Virginia Legislative Rule 45CSR31, entitled “Confidential Information.”

If you have any questions concerning the forms, please contact a member of the permit work group at (304) 926-0475.

The completed permit applications should be sent to:

Assistant Director for Permitting
WV Department of Environmental Protection
Division of Air Quality
601 57th Street, SE
Charleston, WV 25304

FORM DESCRIPTION	CHECK (if needed)	LAST REVISED
Example Legal Advertisement		8/2005
Plot Plan - Guidelines		3/2002
Application for Permit to Construct, Modify, Relocate, Administratively Update or Temporarily Permit a Stationary Source of Air Pollutants		5/2010
Attachment I – Emission Units Table		4/2007
Attachment J – Emission Points Data Summary Sheet		2/2011
Attachment K – Fugitive Emissions Data Summary Sheet		2/2011
Attachment L – Emissions Unit Data Sheets		
Bulk Liquid Transfer Operations		4/2007
Chemical Process		4/2007
Fugitive Emissions from Unpaved Haulroads		4/2007
Incinerator		4/2007
Indirect Heat Exchanger		4/2007
Nonmetallic Minerals Processing		4/2007
Storage Tanks		4/2007
General		4/2007
Attachment M – Air Pollution Control Device Sheets		
Absorption System		4/2007
Adsorption System		4/2007
Afterburner System		4/2007
Baghouse		4/2007
Condenser System		4/2007
Electrostatic Precipitator		4/2007
Flare System		4/2007
Mechanical Collector – Cyclone		4/2007
Other Collectors		4/2007
Wet Collecting System – Scrubber		4/2007
Attachment R – Authority Forms		
Authority of Corporation or Other Business Entity (Domestic or Foreign)		4/2007
Authority of Government Agency		4/2007
Authority of Limited Liability Company		7/2001
Authority of Limited Partnership		4/2007
Attachment S – Title V Revision Information		
Title V Revision Information		4/2008