

**WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION
DIVISION OF AIR QUALITY**

INITIAL/RENEWAL TITLE V PERMIT APPLICATION FORMS

GENERAL INSTRUCTIONS

Enclosed are forms and related information to be used in completing an application for a WV Rule 30 (45CSR30) Operating Permit. The enclosed checklist lists all required information for an application to be deemed administratively complete.

Application forms are to be completed for any facility which is:

- (1) A major source which has the potential to emit, in aggregate, ten (10) tons per year (tpy) or more of any hazardous air pollutant listed pursuant to §112(b) of the Clean Air Act or twenty-five (25) tpy or more of any combination of such hazardous air pollutants;
- (2) A major source which has the potential to emit one hundred (100) tpy or more of any air pollutant;
- (3) Any source, including an area source, subject to a standard or other requirements promulgated under §111 of the Clean Air Act;
- (4) Any source, including an area source, subject to a standard or other requirements under §112 of the Clean Air Act;
- (5) Any affected source which includes one or more affected units under Title IV of the Clean Air Act (Acid Deposition Control).
- (6) A major source which has the potential to emit 100,000 tpy or more of carbon dioxide equivalent (CO₂e) and 100 tpy or more greenhouse gases on a mass basis.

Submit two copies of the application on separate CDs or diskettes (i.e. at least one disc per copy), with the exception of hard copies of the area map, plot plan, process flow diagrams, and forms requiring signature (**original signature must be submitted in blue ink**). If confidential business information (CBI) is submitted, then submit two sets of CDs or diskettes per application copy with one set containing the CBI and the other containing the redacted version of the application. Please see the **Precautionary Notice - Claims of Confidentiality**, for information entitled to confidential treatment as provided by West Virginia Legislative Rule 45CSR31, entitled "Confidential Information."

If you have any questions concerning the forms, please contact a member of the Title V Permit Work Group at (304) 926-0475. For a copy of 45CSR30 and 45CSR31, contact the Administrative Law Section of the Secretary of State's Office at (304) 558-6000 or go to <http://apps.sos.wv.gov/adlaw/csr/>.

The completed permit applications should be sent to:

John A. Benedict
Director
WV Department of Environmental Protection
Division of Air Quality
601 57th Street SE
Charleston, WV 25304