General Instructions - Form M

1) Where to file:

Four (4) copies of the application form and one (1) completed wasteload allocation form (if applicable) should be mailed to:

Division of Water & Waste Management
Attention: Permitting Section
601 57th Street SE
Charleston, WV 25304-2345

2) Fees:

A permit modification application fee by check or money order shall accompany the application. The check or money order shall be made payable to the "Department of Environmental Protection". A modification fee is required each time an application is submitted. Refer to §47-26-6. Permit Modification Application Fees to determine the amount of this fee.

If the director determines that a submitted application is incomplete and must be returned to the applicant for additional information, a modification application resubmission fee shall accompany the refiled application. This fee shall be either a sum equivalent to five percent (5%) of the modification application fee or fifty dollars ($50), whichever is greater.

The construction stormwater general permit modification fee will vary depending on acreage and the precipitation zone in which the construction is taking place.

3) Form Instructions

Item I - Enter the permittee's official or legal name; enter the facility name. (Do not use colloquial name).

Item II - Give the name, title, and work telephone number of a person who is thoroughly familiar with the operation of the facility and with the facts reported in the application and who can be contacted by reviewing offices if necessary.

Item III - Give the complete mailing address where correspondence should be sent.

Item VI. A. State statute provides for severe penalties for submitting false information on this application form. State regulations require this application to be signed as follows:

- For a corporation: by a principal executive officer of at least the level of vice-president.
- For a partnership or sole proprietorship: by a general partner or the proprietor, respectively.
- For a municipality, State, Federal, or other public agency: by either a principal executive officer or ranking elected official.

B. Signature of cognizant official.

C. Date application signed.

D. Email address of applicant and preparer/consultant – Mod approval will be sent electronically.

FORM M **Existing Permit No._____**

WEST VIRGINIA DIVISION OF ENVIRONMENTAL PROTECTION
Division of Water and Waste Management
Application For WV/NPDES Water Pollution Control Permit Modification

Revised 1/10 *Please print or type in the unshaded area only.*

I. PERMITTEE'S NAME	**NAME OF FACILITY**

II. FACILITY CONTACT

A. Name and Title (last, first and title) B. Phone (area code & number)

III. FACILITY MAILING ADDRESS

A. Street or Post Office Box

B. City or Town C. State D. Zip Code

IV. FACILITY LOCATION

A. Street, Route No. Or other specific identifier

B. City, Town or nearest Post Office C. County D. Zip Code

V. MODIFICATION OF EXISTING PERMIT

A. The applicant must present a detailed description with supporting drawings, water analyses, etc. as to exactly what modification is being applied for. A schedule of compliance (completion of final plans, commencement and completion of construction, operational level date, etc.), beginning at the time of permit modification issuance must also be provided where applicable.

B. Description of proposed modification

VI. CERTIFICATION (see instructions)

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

A. NAME AND OFFICIAL TITLE (type or print)	**B. SIGNATURE**	**C. DATE SIGNED**

D. Applicant's Email Address **Consultant/Preparer E-Mail Address**

We will process your personal information (email address, mailing address and/or telephone number) in accordance with the State of West Virginia's Privacy Policy for appropriate and customary business purposes. Your personal information may be disclosed to other State agencies or third parties in the normal course of business or as needed to comply with statutory or regulatory requirements, including Freedom of Information Act requests. The Division of Water and Waste Management will appropriately secure your personal information. If you have any questions about our use of your personal information, please contact the DEP's Chief Privacy officer at depprivacyofficer@wv.gov.

PERMIT MODIFICATION FEES BY PRECIPITATION ZONE

All Site Registration Applications
Including Major Modifications (adding acres, changes to the SWPP/GPP) and 1 to 3 acre sites with grading period > 1 year

Zone 1

Up to 2.99 Acres	= $ 700
3-3.9 Acres	= $ 700
4-38.9 Acres	= $ 1170
39-76.9 Acres	= $ 1400
77 Acres or more	= $ 1750

Zone 2

Up to 2.99 Acres	= $ 700
3-4.99 Acres	= $ 700
5-43.9 Acres	= $ 1170
44-87.9 Acres	= $ 1400
88 Acres or more	= $ 1750

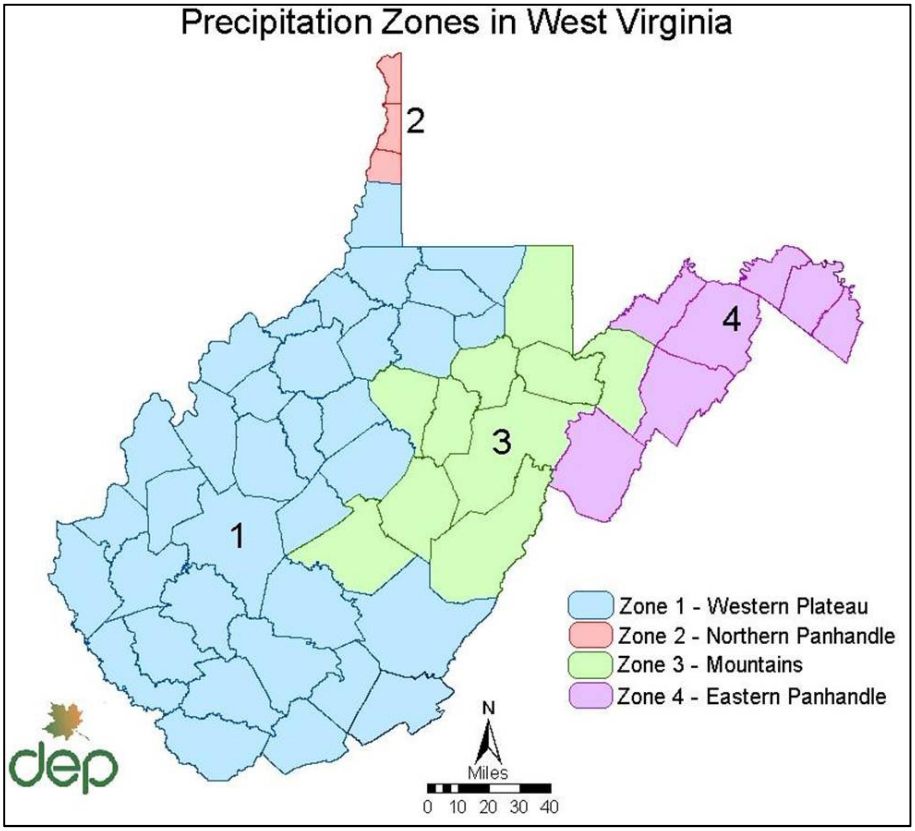
Zone 3

Up to 2.99 Acres	= $ 700
3-3.9 Acres	= $ 700
4-31.9 Acres	= $ 1170
32-63.9 Acres	= $ 1400
64 Acres or more	= $ 1750

Zone 4

Up to 2.99 Acres	= $ 700
3-4.9 Acres	= $ 700
5-45.9 Acres	= $ 1170
46-90.9 Acres	= $ 1400
91 Acres or more	= $ 1750

Send Application fees to Division of Water and Waste Management, Construction/NPDES, 601 57th Street SE, Charleston, WV 25304



Effective – September 1st, 2015