

March 2012

xxxx County Schools
BOARD OF EDUCATION
xxxx Ave.
xxxxx, WV xxxxx

Dear Superintendent xxxxx and Members of the Board,

I am writing this letter **to request your approval for the 5th grade classes in Fayette County to attend the 2nd annual Fayette County Water Festival.**

This educational event will be held on September 21, 2012 at the Fayette County/4H Park.

This water festival will be one of 6 being planned throughout the state. The event is coordinated and sponsored by members of the West Virginia Department of Environmental Protection, Project WET (international water education program), National Park Service, Army Corps of Engineers, as well as other water resource specialists and volunteers.

The purpose of the festival is to provide a fun and innovative way for 5th grade students to master some of their CSO's and to learn about one of the earth's most precious resources at the same time.

The event will begin at 9:30am and end at 1:30pm to allow for shuttle time. Each class will attend approximately 6 stations throughout the day, with a break in the middle for lunch.

We ask that the individual schools provide bus transportation and that the students bring their own lunches.

I need to have your confirmed approval no later than April 2nd so that we can move forward with our 2012 water festival planning.

I truly appreciate your time and consideration and look forward to hearing from you in the very near future.

Please do not hesitate to contact me with any questions that you may have.

Sincerely,